

Name of Program:	Data Collection and Stakeholders
Name of School:	
Contact Person(s):	
, ,	

SCHOOLS: FOOD AND NUTRITION DATA

START DATE	TASK	NAME	NOTES	DONE
	Obtain specific information from Daily Meals Summary		Look under "Reports by Year" on district website for: # of students # of free , reduced, and full pay students # for breakfast	
	Child Nutrition Services (CNS) Director			
	Trays		Who buys them: what type of tray is currently used (reusable, polystyrene)	
	Foodservice provider		public or private?	
	Financial systems and costs currently in place paid by the school district		CNS should have this information	
	Obtain specific information from Daily Meals Summary		Look under "Reports by Year" on district website for: # of students # of free , reduced, and full pay students # for breakfast	
	Cost structure for school-by-school rollout		Refer also to Form 9; work jointly with CNS	
	Other stakeholders		School administrators Teachers District staff Parents, PTA Community groups, local farms	

WASTE MANAGEMENT: COUNTY/LOCAL/GOVERNMENT/PRIVATE

START DATE	TASK	NAME	NOTES	DONE
	Solid Waste Coordinator			
	Recycler of cans, bottles, foil, cartons			
	Trash hauler			
	Waste hauling information		Times per week; rental fees	
	Obtain waste contracts and other relevant records regarding removal, disposal, prior waste audits		The Solid Waste Department should have this information	
	Identify the private composters in your area		The United States Compost Council (USCC) and North Carolina Compost Council (NCCC) websites have this information	