



**Always follow the instructions of the volunteer, teacher, or kitchen staff.**

1. Glance at the signs, know the order of the sink, bins, and table.
2. Provide positive reinforcement.
3. Follow the "When in doubt, Throw it out" (into the trash bin) model.
4. Sweep if needed. ALWAYS place dust-bin waste in the trash.
5. Before leaving check that everything is in order for the next Compost Helper.

**At the Table:**

1. Give a 3 minute heads up to your classmates when you are at the table for them to sort the items on their tray.
2. Assist your classmates at the table by answering questions and reminding them of important things. There are only three areas on the tray. Help them so they know more and more!
3. Follow the liquids (carton), trash, compost, and tray format. Separate your own carton, trash and compost. Empty cello bags, cups, and bowls of food onto your tray. Open syrupy containers, if time, and pour onto tray. Then empty your tray first so you can help your classmates in the line.

**In Line: Remember you are helping others learn to do this on their own!**

1. Pour only milk, water, or juice in liquid sink- no sauces, soups, or fruits.
2. If fruit or sauce containers are unopened, throw them in the trash. No one should open anything after they leave the table.
3. Monitor the compost, remove non-compostables from the compost bin by using the grabber.
4. Make sure trays are stacked correctly on the tray table.